

**2024 The 13th TAO Residents' Forum**  
**\*\*\*Not APOC Residents' Forum\*\*\***  
**Call for Resident Oral Presentation/ Abstract Submission**

**Date: December 2, 2024**

**Venue:** Taipei Nangang Exhibition Center, 7F, Hall 2 (TaiNEX 2)

**Address:** No.2, Jingmao 2nd Rd., Nangang District, Taipei City, Taiwan

**1. Abstract Submission Deadline: August 31, 2024**

- ◆ Online registration must be completed before the abstract submission.
- ◆ Changes cannot be accepted after the deadline.
- ◆ Follow the instructions of the TAO Organizing Committee for post-review revisions.

**2. Language**

The Resident Meeting is limited to Oral Presentation, and the official language is English.  
(including the Q&A section)

**3. Type of Oral Presentation**

- (1) Research Presentation (basic research, clinical research)
- (2) Case Report (case reports of academic significance)

**4. Presenter Requirements**

- ◆ The presenters must be under Specialist Training Institution of the TAO and join the orthodontic training program before **December 4th, 2024**.
- ◆ The first author should complete registration before abstract submission.
- ◆ Each participant may only submit one abstract as the presenting (first) author for Oral Presentation.
- ◆ Time: 15 minutes for each person, including 12 minutes of presentation, 2 minutes of Q&A, and 1 minute of transition.

**5. Notification of Acceptance**

**(1) Acceptance decisions**

All submitted abstracts will be reviewed by the TAO Organizing Committee.

**(2) Method of notification**

Notification of acceptance/rejection of abstracts will be sent via e-mail to the first author.

If you have any further questions, please contact the secretariat of TAO:

[tao.taiwan@msa.hinet.net](mailto:tao.taiwan@msa.hinet.net)

**6. Excellent Presentation Award**

The Excellent Presentation Award is designed as below:

<b>Purpose</b>	To honor excellent presentations in public
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<b>Subjects of award</b>	The first Three places in Case Reports and first two places for Research Presentations.
<b>Screening</b>	Selected by the TAO Screening Committee.

## 7. Abstract Preparation Guidelines

### (1) Affiliations and authors

- The number of co-authors, including the presenter, *should not exceed 4*.

### (2) Number of words

- The title of the abstract should be *within 20 words maximum*, including spaces.  
Do not use abbreviations. A capital letter should be used only at the beginning. A period at the end is NOT necessary.
- The main body of the abstract, in English, should contain *no more than 250 words*.

### (3) Abstract body

It is recommended that the text of the abstract be prepared using the **Microsoft Word** processing software and be pasted into the form using the copy-and-paste feature.

Abstract Formats by Presentation Type	Please follow the format below without omission.	
	A. Academic Exhibits	(1) Objective (2) Materials & Methods (3) Results (4) Conclusion
	B. Case Exhibits	(1) Introduction (2) Diagnosis (3) Treatment Overview (4) Conclusion

### (4) Download the Abstract Form

You can download the Abstract Form from the website.

### (5) Submit the completed abstract form

Be sure to use Microsoft Word version to upload your file.

## 8. Presentation Format

- ◆ Each presentation should be in English (**The details of the presentation will be listed on accepting letter**)
- ◆ The slide format should be in **Microsoft PowerPoint pptx** version and 16:9 ratio. The PowerPoint file should be uploaded to the website and finalized by **October 20, 2024**.
- ◆ If you want to amend your presentation, simply upload the amended PowerPoint file by using the same user name and the topic of your presentation *before the deadline*.
- ◆ Personal laptop is **NOT** acceptable.